



**TENTATIVE Timeline and Lottery Process**

□	December 14, 2021	Adopt Ordinance
□	December 15-17, 2021	Finalize the Lottery application and procedure list.
□	December 20, 2021	Public Notice and Advertise Lottery. Paper, Website, Social Media.
□	January 3 – 28, 2022	Take Applications and non-refundable application fee.
□	January 31, 2022	Begin reviewing applications and conducting criminal background checks with applicants.
□	February 18, 2022	Application reviews and criminal background checks will be completed.
□	February 24, 2022	Special Meeting will be held for Lottery at 7:00 pm in council chambers. 2 winners will be chosen, and 2 alternates will be chosen.
□	February 27, 2022	Lottery winners will begin the Conditional Use Process.

**MUST HAVE:**

- \$750.00 Non-refundable Application Fee
- Completed Application
- A notarized statement, with background financial documents, from an accountant, financial advisor, bank, or similar entity, that the applicant has the sufficient financial ability to purchase and maintain, as required by section 3 – 207 (10) of the City Code, for distilled spirits package sales, a minimum average retail inventory of not less than \$200,000.
- Government Issued ID
- Social Security Card
- Proposed Location

**All applicants who submit their preliminary information to the City will be subject to background checks, state of Georgia reviews, and all other preliminary investigation regarding the applicant's qualifications to be placed in the lottery system. No applicant may change, modify nor alter the application after it has been submitted; unless the City determines that some corrective information is needed to complete the initial application process. Therefore, if an applicant is successfully drawn in the lottery to proceed with the final application process, that applicant can NOT sell, assign, transfer or otherwise attempt to convey any rights, title nor interests in the lottery process. If chosen, the applicant must proceed with the final portion of the application process and if successful, open a package sale store for business.**